

Littleover Methodist Church

Room Hire Policy

See Standard Conditions of Hire – with regard to maximum number per room, cleaning requirements, sub-hire etc.

All bookings for events will be at the discretion of the Church Council which appoints the Church Centre Manager to act on their behalf.

General Points:

1. No alcohol, smoking, consumption of drugs or illegal substances on premises
2. No Meetings/events that promote or incorporate religious practices of non-Christian religions
3. No Halloween or satanic events
4. No Jumble sales
5. No events to include gaming such as raffles, tombolas, games of chance
6. All bookings require the completion and signing of a Hiring Agreement between the church and the Hirer and are subject to the Standard Conditions of Hire.

ONE OFF EVENTS to allow:

1. Children's parties - to age 12 (or older if church member at discretion of Centre Manager). Restriction on use of bouncy castles; decorations; food cooked on site; each booking to be asked what activities to be undertaken.
2. Adult parties – LMC church members can use the premises for parties for adults if there is an act of worship associated with the activity eg thanksgiving celebration.
3. Wedding receptions – Church connections only – dependent on numbers
4. Funeral wakes – receptions with catering will be accommodated as appropriate
5. Other celebrations – after careful discussion on activities to be carried out; not to involve any specific religious ceremony of other religion
6. Craft Fairs and Sales – only those with LMC connections eg Live at Home, Scouts etc no tombolas, raffles, games of chance etc as per lettings policy.
7. Christian Organisations meetings/seminars/conferences/celebrations etc.
8. Music events – dependent upon type/noise!/numbers/facilities required PA
9. 'Sleepovers' – Uniformed and youth groups only, or other by special arrangement.
10. Other events – after consultation

REGULAR/RECURRING EVENTS to allow:

1. Business meetings
2. Exercise classes – NOT martial arts or Yoga
3. Other educational type classes – as long as not other religious teaching
4. Political meetings
5. Activity clubs – eg art, craft etc
6. Baby/children's classes subject to restrictions as above

ROOM HIRE COSTS

There are two Categories for Prices:

1. One off/Business Rates
2. Church Members/Christian Charity Rates

Where there is a regular recurrent booking there may be negotiation about reduced rates for a block booking.

Groups such as the Live at Home Scheme and Littlesteps are charged specific rates that were negotiated at the beginning of the 'tenancy'. Annual increments to these rates are applied at the anniversary of the start of the booking.

Current rates for the rooms are as follows:

1. One off/Business Rates – Range from £10 - £40 per hour
2. Church Members/Christian Charity Rates – Range from £5 - £20 per hour

There are separate rates for the hire of the kitchen(s).

Where a Caretaker is required for out of hour's bookings an additional charge of £10 per hour is made.

Additional charges can be made to those bookings that require refreshments, conference facilities etc.

Most bookings incur a 'Retainer/Deposit' charge of £30 per booking.

There is annual review of the rates charged.